

**CAAIF Annual General Meeting
Wednesday, October 6, 2021
~8:30 pm EST; Virtual**

1. Welcome Remarks from the Chair, Dr. Susan Wasserman

The Chair called the meeting to order at 8:16 pm EST. The Chair thanked the CSACI for arranging the virtual AGM and for their continued support.

2. Approval of the Agenda

The Chair called for a motion to approve the agenda.

Upon motion duly made by Timothy Vander Leek, seconded by Wade Watson, and unanimously carried,

IT WAS RESOLVED THAT the agenda for the CAAIF Annual General Meeting of October 12, 2022, be approved as presented.

3. Declarations of Conflict of Interest

The Chair asked if there were any declarations of conflict of interest or potential or perceived conflicts of interest based on the approved agenda.

Dr. Susan Wasserman

- Andrea Wasserman, Dr. Wasserman's daughter-in-law, is CAAIF's Managing Director.

IT WAS RESOLVED BY CONCENSUS THAT all pertinent conflicts have been declared.

4. Approval of the Annual General Meeting Minutes from October 6, 2021 (Virtual)

The Chair called for a motion to approve the Minutes of the October 6, 2021 CAAIF Annual General Meeting held virtually.

Upon motion duly made by Mary McHenry, seconded by Jennifer Gerdts, and unanimously carried,

IT WAS RESOLVED THAT the Minutes of the CAAIF Annual General Meeting on October 6, 2021, held virtually, be approved as presented.

5. Financial Report

5.1 Audited Financial Statements for 2021

The Chair called for a motion that the CAAIF Membership approve the 2021 Audited Statements as recommended by the Treasurer.

The Treasurer provided a detailed report on the 2021 Audited Statements. All agreed that the report confirmed that CAAIF finances were in good order. CAAIF was congratulated on having such a healthy financial statement.

Upon motion duly made by Jennifer Gerdts, seconded by Per Lidman, and unanimously carried,

IT WAS RESOLVED THAT the CAAIF Membership approves CAAIF's 2021 Audited Statements prepared by Baker Tilly Ottawa.

5.2 Appointment of Auditors for 2022-2023

The Chair called for a motion that the Membership approve appointing Baker Tilly Ottawa as the CAAIF auditors for the 2022-2023 fiscal year.

Upon motion duly made by Wade Watson, seconded by Timothy Vander Leek, and unanimously carried,

IT WAS RESOLVED THAT the CAAIF Membership appoint Baker Tilly Ottawa as the CAAIF auditors for the 2022-2023 fiscal year.

6. CAAIF Board Member Re-Appointments

The Chair called for a motion to approve the slate of CAAIF Board re-appointments:

- Dr. Mark Greenwald, second renewal
- Dr. Jean Marshall, first renewal
- Ms. Kimberly Waines, second renewal

Upon motion duly made by Mary McHenry seconded by Stephanie Erdle, and unanimously carried,

IT WAS RESOLVED THAT the CAAIF Membership approve the slate of CAAIF Board re-appointments as presented.

7. President's Report

7.1 2022 Research Grant Awardees

The Chair noted that by the end of 2022, CAAIF and its research partners will have distributed \$615,000 in research grants and fellowships. The Chair thanked the Research Advisory Co-Chairs, Drs. Jean Marshall and Philippe Bégin, adjudicators from across Canada who volunteered their time and expertise for peer review of all submitted grants, as well as the Advanced Education Adjudication Committee. The Chair also thanked CAAIF's 2022 research partners: AstraZeneca, Asthma Canada, CIHR-Institute for Circulatory and Respiratory Health, CSACI, Canadian Lung Association, Miravo Healthcare, Sanofi Canada and Takeda Canada.

7.2 2022 Fundraising Update

The Chair thanked those who attended the in-person Gala in Quebec City, which had over 160 guests present and featured entertainment from Terra Bruce Productions. The Chair extended a congratulations to Dr. Edmond Chan, the awardee of the Donald Stark Award for Excellence in Leadership.

The Chair invited members to participate in upcoming events including:

- CAAIF Virtual Awards Presentation on November 3, 2022
- Home for Christmas fundraising concert in partnership with the Scroeder Foundation on December 7 in Toronto
- Trunk or Treat event in Toronto, safe trick or treating for kids with food allergies on October 30 in Toronto
- 5th Annual Top 10 Challenge in May 2023

8. Other Business

The Chair congratulated outgoing CSACI President, Dr. Timothy Vander Leek on a successful two years and welcomed incoming President, Dr. Anne Ellis

9. Next Annual General Meeting

Next year's Annual General Meeting will be in 2023, following the CSACI AGM.

10. Adjournment

The Chair called for a motion to adjourn.

Upon motion duly made by Sari Herman,

IT WAS RESOLVED THAT the 2022 Annual General Meeting of CAAIF be adjourned at 8:30 pm EST.

APPROVED:

Dr. Susan Waserman
Chairman of the CAAIF Board

Date: _____

Ms. Andrea Waserman, Acting Corporate Secretary to the Board
Managing Director

Date: _____