

**CAAIF Annual General Meeting  
Wednesday, October 6, 2021  
~8:30 pm EST; Virtual**

**1. Welcome Remarks from the Chair, Dr. Susan Wasserman**

The Chair called the meeting to order at 7:39am (EST). The Chair thanked the CSACI for arranging the virtual AGM and noted that the primary objectives of the 2021 Annual General Meeting of the Canadian Allergy, Asthma and Immunology Foundation (CAAIF) are to:

- 1) present the 2020 Audited financial Statements;
- 2) Inform membership of CAAIF Board appointments and retirements; and
- 3) provide a report on CAAIF's fundraising initiatives and grants distributed in 2021.

**2. Approval of the Agenda**

The Chair called for a motion to approve the agenda.

Upon motion duly made by David Fischer, seconded by Timothy Vander Leek, and unanimously carried,

**IT WAS RESOLVED THAT** the agenda for the CAAIF Annual General Meeting of October 6, 2021, be approved as presented.

**3. Declarations of Conflict of Interest**

The Chair asked if there were any declarations of conflict of interest or potential or perceived conflicts of interest based on the approved agenda.

Dr. Susan Wasserman

- Andrea Wasserman, Dr. Wasserman's daughter-in-law, is CAAIF's Managing Director.

**IT WAS RESOLVED BY CONCENSUS THAT** all pertinent conflicts have been declared.

**4. Approval of the Annual General Meeting Minutes from October 1, 2020 (Virtual)**

The Chair called for a motion to approve the Minutes of the October 1, 2020 CAAIF Annual General Meeting held virtually.

Upon motion duly made by Mark Greenwald, seconded by David Copeland, and unanimously carried,

**IT WAS RESOLVED THAT** the Minutes of the CAAIF Annual General Meeting on October 1, 2020, held virtually, be approved as presented.

**5. Financial Report**

**5.1 Audited Financial Statements for 2020**

The Chair called for a motion that the CAAIF Membership approve the 2020 Audited Statements as recommended by the Treasurer.

The Treasurer provided a detailed report on the 2020 Audited Statements. All agreed that the report confirmed that CAAIF finances were in good order.

Upon motion duly made by Mary McHenry, seconded by Lori Connors, and unanimously carried,

**IT WAS RESOLVED THAT** the CAAIF Membership approves CAAIF's 2020 Audited Statements prepared by Baker Tilly Ottawa.

### **5.2 Appointment of Auditors for 2021-2022**

The Chair called for a motion that the Membership approve appointing Baker Tilly Ottawa as the CAAIF auditors for the 2021-2022 fiscal year.

Upon motion duly made by Chuck Frankish, seconded by Timothy Vander Leek, and unanimously carried,

**IT WAS RESOLVED THAT** the CAAIF Membership appoint Baker Tilly Ottawa as the CAAIF auditors for the 2021-2022 fiscal year.

## **6. CAAIF Board Member Appointments and Retirements**

The Chair called for a motion to approve the slate of CAAIF Board appointments and retirements:

- Dr. Mary McHenry, Dalhousie University has been appointed as a Board of Director
- Dr. Kateryna Vostretsova has retired from the Board as of December 14, 2020

Upon motion duly made by Beata Derfalvi, seconded by Jean Marshall, and unanimously carried,

**IT WAS RESOLVED THAT** the CAAIF Membership approve the slate of CAAIF Board appointments and retirements as presented.

## **7. President's Report**

### **7.1 2021 Research Grant Awardees**

The Chair noted that by the end of 2021, CAAIF and its research partners will have distributed \$540,000 in research grants and fellowships. The Chair thanked the Research Advisory Co-Chairs, Drs. Jean Marshall and Philippe Bégin, adjudicators from across Canada who volunteered their time and expertise for peer review of all submitted grants, as well as the newly created Advanced Education Adjudication Committee. The Chair also thanked CAAIF's 2021 research partners: AstraZeneca, Asthma Canada, Avir Pharma, CSACI, Immunodeficiency Canada, Miravo Healthcare, Sanofi Genzyme and Takeda Canada.

### **7.2 2020 Fundraising Update**

The Chair invited members to attend the 6<sup>th</sup> Annual CAAIF Virtual Gala on October 21, 2020 featuring entertainment.

The Chair invited members to a new fundraising event featuring a Newfoundland Kitchen Party done in partnership with the Schroeder Foundation on December 2 at the St. Laurence Centre for Performing Art.

Members are invited to the launch of the Top 10 Challenge fundraiser on January 21, 2021 with Dr. Jennifer Protudjer, the 2021 *CAAIF Top 10 Challenge Food Allergy Research* Grant recipient.

**8. Other Business**

The Chair expressed appreciation to the CSACI for their donation and ongoing support of the Foundation. Best wishes were given to Louise Tremblay, past Executive Director of CAAIF who announced her retirement from CSACI.

**9. Next Annual General Meeting**

Next year's Annual General Meeting will be on September 23, 2022 in Quebec City, unless otherwise specified closer to the date.

**10. Adjournment**

The Chair called for a motion to adjourn.

Upon motion duly made by Mark Greenwald,

**IT WAS RESOLVED THAT** the 2020 Annual General Meeting of CAAIF be adjourned at 7:54 pm (EST)

**APPROVED:**

\_\_\_\_\_  
Dr. Susan Waserman  
Chairman of the CAAIF Board

Date: \_\_\_\_\_

\_\_\_\_\_  
Ms. Andrea Waserman, Acting Corporate Secretary to the Board  
Managing Director

Date: \_\_\_\_\_